

BRADFORD AREA PUBLIC LIBRARY
Regular Monthly Board Meeting
November 20th, 2023

I. Call to Order: Establish a Quorum

President Amy Fox called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:08 PM. Matthew Mongillo, Jane Bowes, Dan Yeager, Collette Roessler, Dara Signor and Neil Rinard were present.

II. Consent Agenda

Collette moved and Dan seconded the approval of the consent agenda.

III. Information Items

A. Executive Director's Report

- The open position of Business Manger will be part time for the time being, additional responsibilities will include fundraising dutys.
- Attending Bradford Townships Municipal meeting 11-20-2023 to review library services.
- Dan Yeager gave a verbal notice that he will not be renewing his term at the end of this year.
- Looking to fill Trustee positions, one by Bradford Township and one by the Library board.
- E-Rate program – 85% reimbursement on technology costs and 90% reimbursement for internet services.
- Library Heros update – Good turn out and event was a success.

B. Board Approval

- A vote to accept the 2024 budget will take place at Decembers meeting.
- Neil made a motion to approve a one time payout to employees for the holidays. Seconded by Jane, all were in favor and motion carried.

C. Facilites

- Getting quote to repair outside and sign lighting.

VI. Adjournment

A motion to adjourn was made by Dan.