



Bradford Area PUBLIC LIBRARY

February 19, 2025 - Trustee Meeting Agenda

ESTABLISH THE PRESENCE OF A QUORUM

Attendance: Catherine Baldwin, Colette Roessler, Matt Mongillo, Andrew Carroll, Angela Shipman, Katie Caruso, Amy Fox, Becky Feightner, establishing a quorum.

CALL TO ORDER – Regularly Scheduled Meeting

CONSENT AGENDA

- Minutes: January 2025: will vote via email.
- Financial Dashboard: January purchased 8.36% - must maintain 12% over year.
- Received state January funding, so are in the black for the month.

INFORMATION ITEMS

- **Executive Director's Report**
 - Program Highlights
 - 51 total programs for 576 patrons
 - 151 computer logins, 1310 website visits, 3400 FB visits
 - Programs are in planning phase, and are currently offering regular programs.
- **Committee Updates**
 - Facilities - Minich Electric fixing lights in the vestibule and lobby.
 - HVAC – working on upstairs air handlers as they can trip units & turn off power.
 - Fundraising
 - **Love in the library** - at Togi's, 66 people. Great feedback from guests, asking for it to be done again next year. \$945 profit.
 - **Dinner fundraiser discussion** – has begun with Katie, Becky, and Brandie about a dinner fundraiser, tying in with local restaurants, possibly friendly competition or donating percentage of meal costs to the library.
 - **Vendor Fair** – Marty Cummins utilizing alleyway for future with donation to library.

DISCUSSION:

Opening a grant account at the bank

- To keep account separate for grant moneys, especially if required, then library is prepared for future grants.
- Becky will ask United Way about monthly amount.

- USDA RUS-DLT Grant: in current process of completing application; digital learning technology grant/ educational technology grant: looking to add computers throughout library and purchase tablets, which requires connections; to support distance learning & telemedicine, to support volunteer fire department for training resources.

Endowments Strategist

- Considering hiring of strategist regarding endowments and raising capital.

Board: social media involvement

- Board was asked to subscribe to BAPL monthly newsletter, also actively engage in BAPL social media by sharing posts.

By-laws & Strategic Plan

- Board needs to review the by-laws, possibly also the BAPL strategic plan.

Friends of BAP Library

- Holly Puglio is planning Spring meeting to create new friends group to support library fundraising.

REMINDERS/GOOD OF THE ORDER

ADJOURN

Colette moved to adjourn, Matt seconded, all approved.

The next public meeting is Wednesday, March 19, 2025, @ **5:30** pm in the Carnegie Room.

Catherine Baldwin, *Secretary*