



# Bradford Area PUBLIC LIBRARY

## BRADFORD AREA PUBLIC LIBRARY Regular Monthly Board Meeting September 18<sup>th</sup>, 2024

### **I. Call to Order: Establish a Quorum**

President Amy Fox called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:30 PM. Matthew Mongillo, Jane Bowes, Colette Roessler, Sue Evans, Katie Caruso and Becky Feightner were present.

### **II. Consent Agenda**

Jane moved and Colette seconded the approval of the consent agenda, All were in favor.

### **III. Information Items**

#### **A. Executive Director's Report**

- The new community mural will be debuted September 19<sup>th</sup> at 6:00 PM at the Library.
- The new True Colors Collection area is complete, Thank you to Tim Burkhouse for building the new Shelving for this area. A donation was made to cover this cost.
- New teen hang-out program started this week.
- New bike rack has been installed by the front entrance.
- New trashcan installed outside of the front entrance, has been helping with the litter around the grounds.
- Futures Rehabilitation is requesting to install vending machines at the Library.
- Employee healthcare renewal is due soon, looking into plan options for employees.

#### **B. Board Approval**

- Amy Fox made a motion to remove JS Tax from our online banking accounts and to allow Troisi CPA online banking account access. Seconded by Matthew Mongillo, all were in favor and motion carried.



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- Amy Fox made a motion to approve Holly Puglio to the Libaray Board of Trustees. Seconded by Colette, all were in favor and motion carried.

## **C. Fundraising**

- Girls Night Out – 40 tickets sold so far, everything is coming together. The Library will close early to get ready for this event.
- BAPL GALA is coming along, letters to sponsors going out soon.
- Our Small Game of Chance license has been renewed for additional fundraising.

## **D. Facilites**

- HVAC Repaires – Getting quotes for new A/C coil & Compressor. Looking into possible grants to help with repairs.
- Light switches by the circulation desk and outside lighting needs repaired.
- Custodial dutys will be done in house starting next month, this will save the Library money.
- Staff is going to free up the two offices in the back of the Library, this is to make room for telehealth/meeting rooms.

## **VI.Adjournment**

A motion to adjourn was made by Colette.