



Bradford Area PUBLIC LIBRARY

May 21, 2025 - Trustee Meeting Minutes

ESTABLISH THE PRESENCE OF A QUORUM - Quorum was met.

CALL TO ORDER – Regularly Scheduled Meeting

Attendance: Catherine Baldwin, Andrew Carroll, Katie Caruso, Amy Fox, Matt Mongillo, Holly Puglio, Angela Shipman

CONSENT AGENDA

- **Minutes:** Holly made motion to approve, all agreed. (January – April 2025)
- **Financial Dashboard:** (April) operating at a loss this month due to waiting on state funding.

INFORMATION ITEMS

EXECUTIVE DIRECTOR

Program Highlights

FINANCE

- **Trust:** no update on financials.
- **Conversation on Friends Group:** several people interested in participating as group members; still seeking Board members for leadership roles.
- **Annual Appeal:** Beckie has typed letter for and will send soon.

FACILITIES

- **Key Updates:** no updates
- **Easement PennDOT:** May be complete.
- **Coffee Area request:** from a church – no further information is available.
- **Trees:** The Bradford Tree Board would like to donate a few free shade trees for the library property; currently 10' and growing up to 70'; Tree Board would mulch and care for yearly; Ron Binder is the contact for. Board approved request.
- **By-Laws Revision:** Heidi Scrivo from the Chamber of Commerce offers service for reviewing by-laws and processes for non-profit groups. Evergreen Elm recently participated and is a contact.
- **Fall Fashion Show:** Katie will speak with Small Town Boutique for a date for Fall 2025 fundraiser.
- **AC Units:** Matt will seek pricing for replacement estimate.

DISCUSSION:

REMINDERS/GOOD OF THE ORDER

ADJOURN

Holly motioned to adjourn; Matt seconded; all agreed.

The next public meeting is Wednesday, June 18, 5:30 pm in the Carnegie Room.

CBaldwin, Secretary