

BRADFORD AREA PUBLIC LIBRARY  
Regular Monthly Board Meeting  
December 18<sup>th</sup>, 2023

**I. Call to Order: Establish a Quorum**

Vice President Matthew Mongillo called a meeting of the Board of Trustees of the Bradford Public Library to order at 5:00 PM. Jane Bowes, Dan Yeager, Collette Roessler, Dara Signor and Neil Rinard were present. Amy Fox was available by phone, Lorna Smith was excused.

**II. Consent Agenda**

Niel moved and Collette seconded the approval of the consent agenda.

**III. Information Items**

**A. Public Comments**

- A representative from Otto Township addressed the library board advising everyone of the lack of Library Services in their township and would like to begin talks with our Library about adding Otto Township to the Bradford Area Public Library's service area.

**B. Executive Director's Report**

- Vacant Business Managers position has been filled, new hire starting next week.
- State Budget was passed on December 13<sup>th</sup>, 2023.
- Employee Christmas party has been postponed.

**C. Board Approval**

- Neil made a motion to proceed working with Otto Township to allow their residents to be a part of our service area. Seconded by Dan, all were in favor and motion carried.
- Amy made a motion to approve the 2024 budget for the Bradford Area Public Library. Seconded by Jane, all were in favor and motion carried.
- Niel made a motion to accept the 2024 Bradford Area Public Library Board of Trustees Officers as follows: President – Amy Fox, Vice President – Matthew Mongillo, Treasurer – Amy Fox and Secretary – Jane Bowes. Seconded by Collette, all were in favor and motion carried.
- Collette made a motion to accept the resignation of Dan Yeager as a Board of Trustee member at the end of his term on December 31<sup>st</sup>, 2023. Seconded by Neil, all were in favor and motion carried.

**D. Facilities**

- Looking at proposing policy changes at the next board meeting that involve smoking on grounds and weapons on grounds.

**VI. Adjournment**

A motion to adjourn was made by Dan.