



Bradford Area PUBLIC LIBRARY

January 15, 2025 - Trustee Meeting Agenda

ESTABLISH THE PRESENCE OF A QUORUM

Catherine Baldwin, Katie Caruso, Becky Feightner, Angela Shipman, Matt Mongillo, Holly Puglio, and Colette Roessler were present to establish a quorum.

Also, Andrew Carroll was present as a guest.

CALL TO ORDER – Regularly Scheduled Meeting

Matt Mongillo led the meeting in the absence of President Amy Fox.

Matt motioned, Colette seconded, to approve Andrew Carroll as a new member of the Board of Trustees. All in favor.

CONSENT AGENDA

- Colette motioned, Katie seconded, for approval of November 2024 minutes and November & December 2024 financial dashboards.

INFORMATION ITEMS

- Executive Director's Report
 - Board Notes
 - New staff have been hired with shifting employee availability.
 - Grant updates: United Way: \$20,000 received in grants; receiving 20 laptops.
 - Community Foundation: waiting to hear about grant.
 - Disability grant: \$10-20,000: waiting to hear about grant; hoping to make circulation desk and restroom accessible.
 - Additional grant in process: to address and provide space regarding issue of senior loneliness.
 - Key Factors Report: average of 154 patrons per day, 255 computer log-ons.
 - Once per month: Wednesday closing at noon for full staff meeting.
- Committee Updates
 - Facilities:
 - Staff bathroom toilet has been upgraded.
 - Simplex panel is not working; Matt will contact company.
 - Groff Electric: Matt has contacted regarding outside lighting.
 - MJ Mechanical: Matt will contact regarding grants for updating AV system improvements, especially for main library and children's room.
 - Fundraising: Looking to form Friends of BAPL to assist and lead fundraising efforts.
 - Finance

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IRA is starting this month.

DISCUSSION:

The library director reviewed the room use policy.

REMINDERS/GOOD OF THE ORDER

ADJOURN

The next public meeting is Wednesday, February 19, 2025, @ 5:30 pm in the Carnegie Room.

C.Baldwin, *Secretary*